

COMPUTER SHORTCUT KEYS-MICROSOFT WINDOWS

Shortcuts	Work of shortcuts
Alt + Tab	Switch between open applications
Alt + Shift + Tab	Switch backwards between open applications
Alt + Print Screen	Create a screenshot for the current program
Ctrl + Alt + Del	Reboot/Windows task manager
Ctrl + Esc	Bring up the start menu
Alt + Esc	Switch between applications on the taskbar
F2	Rename selected icon
F3	Start to find from the desktop
F4	Open the drive selection when browsing
F5	Refresh contents
Alt + F4	Close the current open program
Ctrl + F4	Close window in the program
Ctrl + Plus Key	Automatically set widths of all columns in Windows Explorer
Alt + Enter	Open properties window of selected icon or program
Shift + F10	Simulate right-click on selected item
Shift + Del	Delete programs/files permanently